

General information about company

| | |
|--|----------------------------|
| Scrip code | 539658 |
| NSE Symbol | TEAMLEASE |
| MSEI Symbol | NOTLISTED |
| ISIN | INE985S01024 |
| Name of the entity | TEAMLEASE SERVICES LIMITED |
| Date of start of financial year | 01-04-2020 |
| Date of end of financial year | 31-03-2021 |
| Reporting Quarter | Quarterly |
| Date of Report | 30-06-2020 |
| Risk management committee | Applicable |
| Market Capitalisation as per immediate previous Financial Year | Top 500 listed entities |

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Whether the listed entity has a Regular Chairperson

Yes

Whether Chairperson is related to MD or CEO

No

| Sr | Title (Mr / Ms) | Name of the Director | PAN | DIN | Category 1 of directors | Category 2 of directors | Category 3 of directors | Date of Birth | Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations] | Date of passing special resolution | Initial Date of appointment | Date of Re-appointment | Date of cessation | Tenure of director (in months) | No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations) | No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations) | Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations) | No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations) | Notes for not providing PAN | Notes not provided |
|----|-----------------|---------------------------|------------|----------|--------------------------------------|-------------------------|-------------------------|---------------|---|------------------------------------|-----------------------------|------------------------|-------------------|--------------------------------|--|---|---|--|-----------------------------|--------------------|
| 1 | Mr | Manish Mahendra Sabharwal | AGVPS6333F | 00969601 | Executive Director | Chairperson | | 29-12-1969 | NA | | 02-02-2000 | 03-09-2015 | | 60 | 2 | 1 | 1 | 0 | | |
| 2 | Mr | Ashok Kumar Nedurumalli | AABPN5151G | 00151814 | Executive Director | Not Applicable | CEO-MD | 19-02-1970 | NA | | 03-09-2015 | 03-09-2015 | | 60 | 1 | 0 | 1 | 0 | | |
| 3 | Ms | Latika Prakash Pradhan | AGAPP0900C | 07118801 | Non-Executive - Independent Director | Not Applicable | | 16-09-1954 | No | | 09-07-2015 | 10-07-2015 | | 60 | 2 | 2 | 2 | 1 | | |
| 4 | Mr | Narayan Ramachandran | AJWPR4625B | 01873080 | Non-Executive - Independent Director | Not Applicable | | 14-07-1962 | No | | 09-07-2015 | 10-07-2015 | | 60 | 1 | 1 | 1 | 0 | | |

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Wether the listed entity has a Regular Chairperson

| Sr | Title (Mr / Ms) | Name of the Director | PAN | DIN | Category 1 of directors | Category 2 of directors | Category 3 of directors | Date of Birth | Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations] | Date of passing special resolution | Initial Date of appointment | Date of Re-appointment | Date of cessation | Tenure of director (in months) | No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations) | No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations) | Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations) | No of po Chairpe in Auc Stakeho Commi held liste entiti includ this lis entit (Ref Regula 26(1) Listin Regulat |
|----|-----------------|----------------------|------------|----------|--------------------------------------|-------------------------|-------------------------|---------------|---|------------------------------------|-----------------------------|------------------------|-------------------|--------------------------------|--|---|---|--|
| 5 | Mr | Raghunathan V | ABXPV6075E | 00254091 | Non-Executive - Independent Director | Not Applicable | | 19-09-1954 | No | | 09-07-2015 | 10-07-2015 | | 60 | 1 | 1 | 2 | 1 |
| 6 | Mr | Zarir Batliwala | AARPB5948B | 01028343 | Non-Executive - Independent Director | Not Applicable | | 29-10-1949 | No | | 29-03-2019 | 23-08-2019 | | 60 | 1 | 1 | 0 | 0 |

| Audit Committee Details | | | | | | | |
|---|------------|---------------------------|--------------------------------------|-------------------------|---------------------|-------------------|---------|
| Whether the Audit Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 07118801 | Latika Prakash Pradhan | Non-Executive - Independent Director | Chairperson | 09-07-2015 | | |
| 2 | 01873080 | Narayan Ramachandran | Non-Executive - Independent Director | Member | 09-07-2015 | | |
| 3 | 00254091 | Raghunathan V | Non-Executive - Independent Director | Member | 16-04-2016 | | |

| Nomination and remuneration committee | | | | | | | |
|---|------------|---------------------------|--------------------------------------|-------------------------|---------------------|-------------------|---------|
| Whether the Nomination and remuneration committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 07118801 | LATIKA PRAKASH PRADHAN | Non-Executive - Independent Director | Member | 09-07-2015 | | |
| 2 | 01873080 | NARAYAN RAMACHANDRAN | Non-Executive - Independent Director | Chairperson | 09-07-2015 | | |
| 3 | 00254091 | VISWANATHAN RAGHUNATHAN | Non-Executive - Independent Director | Member | 08-08-2017 | | |
| 4 | 01028343 | Zarir Batliwala | Non-Executive - Independent Director | Member | 28-05-2019 | | |

| Stakeholders Relationship Committee | | | | | | | |
|---|------------|------------------------------|---|-------------------------|---------------------|-------------------|---------|
| Whether the Stakeholders Relationship Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 00151814 | ASHOK KUMAR NEDURUMALLI | Executive Director | Member | 09-07-2015 | | |
| 2 | 00969601 | MANISH MAHENDRA SABHARWAL | Executive Director | Member | 09-07-2015 | | |
| 3 | 00254091 | VISWANATHAN RAGHUNATHAN | Non-Executive - Independent Director | Chairperson | 17-01-2016 | | |

| Risk Management Committee | | | | | | | |
|---|------------|------------------------------|---|-------------------------|---------------------|-------------------|---------|
| Whether the Risk Management Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 00151814 | ASHOK KUMAR NEDURUMALLI | Executive Director | Chairperson | 03-09-2015 | | |
| 2 | 00969601 | MANISH MAHENDRA SABHARWAL | Executive Director | Member | 03-09-2015 | | |
| 3 | 07118801 | LATIKA PRAKASH PRADHAN | Non-Executive - Independent Director | Member | 09-07-2015 | | |

| Corporate Social Responsibility Committee | | | | | | | |
|---|------------|------------------------------|---|-------------------------|---------------------|-------------------|---------|
| Whether the Corporate Social Responsibility Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 00254091 | VISWANATHAN RAGHUNATHAN | Non-Executive - Independent Director | Chairperson | 09-07-2015 | | |
| 2 | 00151814 | ASHOK KUMAR NEDURUMALLI | Executive Director | Member | 03-09-2015 | | |
| 3 | 00969601 | MANISH MAHENDRA SABHARWAL | Executive Director | Member | 03-09-2015 | | |

| Other Committee | | | | | | |
|------------------------|------------|---------------------------|-------------------------|-------------------------|-------------------------|---------|
| Sr | DIN Number | Name of Committee members | Name of other committee | Category 1 of directors | Category 2 of directors | Remarks |

Annexure 1

Annexure 1

III. Meeting of Board of Directors

| Disclosure of notes on meeting of board of directors explanatory | | | | | | | |
|--|---|--|---|------------------------------|--|------------------------------|---|
| Sr | Date(s) of meeting (if any) in the previous quarter | Date(s) of meeting (if any) in the current quarter | Maximum gap between any two consecutive (in number of days) | Notes for not providing Date | Whether requirement of Quorum met (Yes/No) | Number of Directors present* | No. of Independent Directors attending the meeting* |
| 1 | 28-01-2020 | | | | Yes | 6 | 4 |
| 2 | 31-03-2020 | | 62 | | Yes | 6 | 4 |
| 3 | | 19-05-2020 | 48 | | Yes | 6 | 4 |
| 4 | | 09-06-2020 | 20 | | Yes | 6 | 4 |

Annexure 1

IV. Meeting of Committees

| Disclosure of notes on meeting of committees explanatory | | | | | | | | |
|--|---------------------------------------|---|---|-------------------------|-------------------------------|--|------------------------------|---|
| Sr | Name of Committee | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Name of other committee | Reason for not providing date | Whether requirement of Quorum met (Yes/No) | Number of Directors present* | No. of Independent Directors attending the meeting* |
| 1 | Nomination and remuneration committee | 28-01-2020 | | | | Yes | 4 | 4 |
| 2 | Nomination and remuneration committee | 09-06-2020 | 132 | | | Yes | 4 | 4 |
| 3 | Audit Committee | 28-01-2020 | | | | Yes | 3 | 3 |
| 4 | Audit Committee | 09-06-2020 | 132 | | | Yes | 3 | 3 |
| 5 | Stakeholders Relationship Committee | 09-06-2020 | | | | Yes | 3 | 3 |

Annexure 1

V. Related Party Transactions

| Sr | Subject | Compliance status (Yes/No/NA) | If status is "No" details of non-compliance may be given here. |
|----|--|----------------------------------|--|
| 1 | Whether prior approval of audit committee obtained | Yes | |
| 2 | Whether shareholder approval obtained for material RPT | NA | |
| 3 | Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes | |

Annexure 1

VI. Affirmations

| Sr | Subject | Compliance status (Yes/No) |
|----|--|----------------------------|
| 1 | The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015 | Yes |
| 2 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee | Yes |
| 3 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee | Yes |
| 4 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee | Yes |
| 5 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities) | Yes |
| 6 | The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 7 | The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 8 | This report and/or the report submitted in the previous quarter has been placed before Board of Directors. | Yes |

Annexure 1

| Sr | Subject | Compliance status |
|----|-------------------|--|
| 1 | Name of signatory | ALAKA CHANDA |
| 2 | Designation | Company Secretary and Compliance Officer |

Signatory Details

| | |
|-----------------------|--|
| Name of signatory | ALAKA CHANDA |
| Designation of person | Company Secretary and Compliance Officer |
| Place | Bangalore |
| Date | 10-07-2020 |

