

General information about company	
Scrip code	539658
NSE Symbol	TEAMLEASE
MSEI Symbol	NOTLISTED
ISIN	INE985S01024
Name of the entity	TEAMLEASE SERVICES LIMITED
Date of start of financial year	01-04-2019
Date of end of financial year	31-03-2020
Reporting Quarter	Yearly
Date of Report	31-03-2020
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory																
Whether the listed entity has a Regular Chairperson														Yes		
Whether Chairperson is related to MD or CEO														No		
the or	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
l	AGVPS6333F	00969601	Executive Director	Chairperson		29-12-1969	NA		02-02-2000	03-09-2015		60	2	1	1	0
mar illi	AABPN5151G	00151814	Executive Director	Not Applicable	MD	19-02-1970	NA		03-09-2015	03-09-2015		60	1	0	1	0
kash	AGAPP0900C	07118801	Non-Executive - Independent Director	Not Applicable		16-09-1954	No		09-07-2015	10-07-2015		60	2	2	2	1
idran	AJWPR4625B	01873080	Non-Executive - Independent Director	Not Applicable		14-07-1962	No		09-07-2015	10-07-2015		60	1	1	1	0

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Wether the listed entity has a Regular Chairperson

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of Shareholders included in the Register
5	Mr	Raghunathan V	ABXPV6075E	00254091	Non-Executive - Independent Director	Not Applicable		19-09-1954	No		09-07-2015	10-07-2015		60	1	1	2
6	Mr	Zarir Batiwala	AARPB5948B	01028343	Non-Executive - Independent Director	Not Applicable		29-10-1949	No		29-03-2019	23-08-2019		60	1	1	0

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07118801	Latika Prakash Pradhan	Non-Executive - Independent Director	Chairperson	09-07-2015		
2	01873080	Narayan Ramachandran	Non-Executive - Independent Director	Member	09-07-2015		
3	00254091	Raghunathan V	Non-Executive - Independent Director	Member	16-04-2016		

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07118801	LATIKA PRAKASH PRADHAN	Non-Executive - Independent Director	Member	09-07-2015		
2	01873080	NARAYAN RAMACHANDRAN	Non-Executive - Independent Director	Chairperson	09-07-2015		
3	00254091	VISWANATHAN RAGHUNATHAN	Non-Executive - Independent Director	Member	08-08-2017		
4	01028343	Zarir Batliwala	Non-Executive - Independent Director	Member	28-05-2019		

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00151814	ASHOK KUMAR NEDURUMALLI	Executive Director	Member	09-07-2015		
2	00969601	MANISH MAHENDRA SABHARWAL	Executive Director	Member	09-07-2015		
3	00254091	VISWANATHAN RAGHUNATHAN	Non-Executive - Independent Director	Chairperson	17-01-2016		

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00151814	ASHOK KUMAR NEDURUMALLI	Executive Director	Chairperson	03-09-2015		
2	00969601	MANISH MAHENDRA SABHARWAL	Executive Director	Member	03-09-2015		
3	07118801	LATIKA PRAKASH PRADHAN	Non-Executive - Independent Director	Member	09-07-2015		

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson						Yes	
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00254091	VISWANATHAN RAGHUNATHAN	Non-Executive - Independent Director	Chairperson	09-07-2015		
2	00151814	ASHOK KUMAR NEDURUMALLI	Executive Director	Member	03-09-2015		
3	00969601	MANISH MAHENDRA SABHARWAL	Executive Director	Member	03-09-2015		

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks

Annexure 1**Annexure 1****III. Meeting of Board of Directors**

Disclosure of notes on meeting of board of directors explanatory							
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	08-11-2019				Yes	6	4
2		28-01-2020	80		Yes	6	4
3		31-03-2020	62		Yes	6	4

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory								
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	08-11-2019				Yes	3	3
2	Audit Committee	28-01-2020	80			Yes	3	3
3	Nomination and remuneration committee	28-01-2020				Yes	4	4

Annexure 1

V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Annexure 1

VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	ALAKA CHANDA
2	Designation	Company Secretary and Compliance Officer

Annexure II**Annexure II to be submitted by listed entity at the end of the financial year (for the whole of financial year)****I. Disclosure on website in terms of Listing Regulations**

Sr	Item	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	Web address
1	Details of business	Yes		https://www.teamleasegroup.com
2	Terms and conditions of appointment of independent directors	Yes		https://www.teamleasegroup.com
3	Composition of various committees of board of directors	Yes		https://www.teamleasegroup.com
4	Code of conduct of board of directors and senior management personnel	Yes		https://www.teamleasegroup.com
5	Details of establishment of vigil mechanism/ Whistle Blower policy	Yes		https://www.teamleasegroup.com
6	Criteria of making payments to non-executive directors	Yes		https://www.teamleasegroup.com
7	Policy on dealing with related party transactions	Yes		https://www.teamleasegroup.com
8	Policy for determining 'material' subsidiaries	Yes		https://www.teamleasegroup.com
9	Details of familiarization programmes imparted to independent directors	Yes		https://www.teamleasegroup.com

Annexure II**Annexure II to be submitted by listed entity at the end of the financial year (for the whole of financial year)****I. Disclosure on website in terms of Listing Regulations**

Sr	Item	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	Web address
10	Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes		https://www.teamleasegroup.com
11	email address for grievance redressal and other relevant details	Yes		https://www.teamleasegroup.com
12	Financial results	Yes		https://www.teamleasegroup.com
13	Shareholding pattern	Yes		https://www.teamleasegroup.com
14	Details of agreements entered into with the media companies and/or their associates	NA		
15	Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange	Yes		https://www.teamleasegroup.com
16	New name and the old name of the listed entity	NA		
17	Advertisements as per regulation 47 (1)	Yes		https://www.teamleasegroup.com
18	Credit rating or revision in credit rating obtained	Yes		https://www.teamleasegroup.com
19	Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year	Yes		https://www.teamleasegroup.com
20	Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes		https://www.teamleasegroup.com
21	Materiality Policy as per Regulation 30	Yes		https://www.teamleasegroup.com
22	Dividend Distribution policy as per Regulation 43A (as applicable)	Yes		https://www.teamleasegroup.com
23	It is certified that these contents on the website of the listed entity are correct	Yes		https://www.teamleasegroup.com

Annexure II

II. Annual Affirmations				
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes	
2	Board composition	17(1), 17(1A) & 17(1B)	Yes	
3	Meeting of Board of directors	17(2)	Yes	
4	Quorum of Board meeting	17(2A)	Yes	
5	Review of Compliance Reports	17(3)	Yes	
6	Plans for orderly succession for appointments	17(4)	Yes	
7	Code of Conduct	17(5)	Yes	
8	Fees/compensation	17(6)	Yes	
9	Minimum Information	17(7)	Yes	
10	Compliance Certificate	17(8)	Yes	

Annexure II**II. Annual Affirmations**

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
11	Risk Assessment & Management	17(9)	Yes	
12	Performance Evaluation of Independent Directors	17(10)	Yes	
13	Recommendation of Board	17(11)	Yes	
14	Maximum number of Directorships	17A	Yes	
15	Composition of Audit Committee	18(1)	Yes	
16	Meeting of Audit Committee	18(2)	Yes	
17	Composition of nomination & remuneration committee	19(1) & (2)	Yes	
18	Quorum of Nomination and Remuneration Committee meeting	19(2A)	Yes	
19	Meeting of Nomination and Remuneration Committee	19(3A)	Yes	
20	Composition of Stakeholder Relationship Committee	20(1), 20(2) & 20(2A)	Yes	

Annexure II**II. Annual Affirmations**

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
21	Meeting of Stakeholders Relationship Committee	20(3A)	Yes	
22	Composition and role of risk management committee	21(1),(2),(3),(4)	Yes	
23	Meeting of Risk Management Committee	21(3A)	Yes	
24	Vigil Mechanism	22	Yes	
25	Policy for related party Transaction	23(1),(1A),(5),(6),(7) & (8)	Yes	
26	Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes	
27	Approval for material related party transactions	23(4)	NA	
28	Disclosure of related party transactions on consolidated basis	23(9)	Yes	
29	Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA	
30	Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	Yes	

Annexure II**II. Annual Affirmations**

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
31	Annual Secretarial Compliance Report	24(A)	Yes	
32	Alternate Director to Independent Director	25(1)	NA	
33	Maximum Tenure	25(2)	Yes	
34	Meeting of independent directors	25(3) & (4)	Yes	
35	Familiarization of independent directors	25(7)	Yes	
36	Declaration from Independent Director	25(8) & (9)	Yes	
37	D & O Insurance for Independent Directors	25(10)	Yes	
38	Memberships in Committees	26(1)	Yes	
39	Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes	
40	Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes	
41	Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes	
	Any other information to be provided - Add Notes			

Annexure II

1	Name of signatory	ALAKA CHANDA
2	Designation	Company Secretary and Compliance Officer

Annexure II

III. Affirmations

Sr	Particulars	Compliance status (Yes/No/NA)
1	The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied	Yes
	Any other information to be provided	

Annexure II

Annexure II		
1	Name of signatory	ALAKA CHANDA
2	Designation	Company Secretary and Compliance Officer

Signatory Details	
Name of signatory	ALAKA CHANDA
Designation of person	Company Secretary and Compliance Officer
Place	Bangalore
Date	08-04-2020

