

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



Annual Return

Form language English Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

L74140KA2000PLC118395

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AABCT5458K

(ii) (a) Name of the company

TEAMLEASE SERVICES LIMITED

(b) Registered office address

6th Floor, BMT Commercial Complex,
80 Feet Road, Koramangala
Bangalore
Bangalore
Karnataka
560095

(c) *e-mail ID of the company

corporateaffairs@teamlease.cc

(d) *Telephone number with STD code

08068243000

(e) Website

www.teamleasegroup.com

(iii) Date of Incorporation

02/02/2000

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes No

(vi) *Whether shares listed on recognized Stock Exchange(s)

Yes No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	NATIONAL STOCK EXCHANGE OF INDIA LIMITED	1,024
2	BSE LIMITED	1

(b) CIN of the Registrar and Transfer Agent

U72400TG2017PTC117649

Pre-fill

Name of the Registrar and Transfer Agent

KFIN TECHNOLOGIES PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

Selenium, Tower B, Plot No- 31 & 32,
Financial District, Nanakramguda, Serilingampally

(vii) *Financial year From date 01/04/2019 (DD/MM/YYYY) To date 31/03/2020 (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held Yes No

(a) If yes, date of AGM 04/09/2020

(b) Due date of AGM 30/09/2020

(c) Whether any extension for AGM granted Yes No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities 1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	N	Support service to Organizations	N2	Placement agencies and HR management services	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given 9

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	IIJT EDUCATION PRIVATE LIMIT	U72200MH2006PTC218082	Subsidiary	100
2	TEAMLEASE EDUCATION FOUN	U80903KA2011NPL130127	Subsidiary	100

3	TEAMLEASE DIGITAL PRIVATE L	U74999MH2016PTC283227	Subsidiary	100
4	KEYSTONE BUSINESS SOLUTIO	U72200MH2009PTC304689	Subsidiary	100
5	EVOLVE TECHNOLOGIES & SER	U50404MH1991PTC310808	Subsidiary	100
6	TEAMLEASE E-HIRE PRIVATE LI	U72200KA2005PTC113117	Subsidiary	76
7	I.M.S.I STAFFING PRIVATE LIM	U74999UR2018PTC008906	Subsidiary	93.94
8	SCHOOL GURU EDUSERVE PRIN	U80301MH2010PTC211390	Associate	22.19
9	AVANTIS REGTECH PRIVATE LI	U74999PN2018PTC179553	Joint Venture	33.33

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	23,300,000	17,096,769	17,096,769	17,096,769
Total amount of equity shares (in Rupees)	233,000,000	170,967,690	170,967,690	170,967,690

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity Shares				
Number of equity shares	23,300,000	17,096,769	17,096,769	17,096,769
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	233,000,000	170,967,690	170,967,690	170,967,690

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	170,000	0	0	0
Total amount of preference shares (in rupees)	17,000,000	0	0	0

Number of classes

1

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
12% Cumulative Convertible Redeemable Preference				
Number of preference shares	170,000	0	0	0
Nominal value per share (in rupees)	100	100	100	100
Total amount of preference shares (in rupees)	17,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares	Total nominal amount	Total Paid-up amount	Total premium
Equity shares				
At the beginning of the year	17,096,769	170,967,690	170,967,690	
Increase during the year	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0
vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify				
Decrease during the year	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0

iv. Others, specify				
At the end of the year	17,096,769	170,967,690	170,967,690	
Preference shares				
At the beginning of the year	0	0	0	
Increase during the year	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify				
Decrease during the year	0	0	0	0
i. Redemption of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

Nil

[Details being provided in a CD/Digital Media]

Yes No Not Applicable

Separate sheet attached for details of transfers

Yes No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting	<input type="text"/>
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Date of registration of transfer (Date Month Year)	<input type="text"/>
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Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
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Ledger Folio of Transferor	<input type="text"/>
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Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text"/>
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Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	<input type="text"/>
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Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
------------------	----------------------	--

Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
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Ledger Folio of Transferor				<input type="text"/>		
Transferor's Name	<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Surname		middle name		first name	
Ledger Folio of Transferee				<input type="text"/>		
Transferee's Name	<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Surname		middle name		first name	

(iv) *Indebtedness including debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			648,770,800
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			0
Total			648,770,800

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

47,833,768,000

(ii) Net worth of the Company

5,687,962,223

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	2,916	0.02	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	6,838,416	40	0	

10.	Others	0	0	0	
	Total	6,841,332	40.02	0	0

Total number of shareholders (promoters)

6

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	642,995	3.76	0	
	(ii) Non-resident Indian (NRI)	12,143	0.07	0	
	(iii) Foreign national (other than NRI)	62,772	0.37	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	75	0	0	
5.	Financial institutions	14,788	0.09	0	
6.	Foreign institutional investors	6,972,711	40.78	0	
7.	Mutual funds	1,605,245	9.39	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	182,791	1.07	0	
10.	Others AIFs,QIBs,Clearing Member	761,917	4.46	0	
	Total	10,255,437	59.99	0	0

Total number of shareholders (other than promoters)

8,640

**Total number of shareholders (Promoters+Public/
Other than promoters)**

8,646

(c) *Details of Foreign institutional investors' (FIIs) holding shares of the company

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Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
T. ROWE PRICE INTERN	100 EAST PRATT STREET BALTIMO		US	750,808	4.39
FIL INVESTMENTS(MA	C O Cim Fund Services Ltd 33 Edith		MU	565,872	3.31
KOTAK FUNDS - INDIA	16 BOULEVARD D'AVRANCHES L 1		LU	565,243	3.31
GOLDMAN SACHS IND	LEVEL 3 ALEXANDER HOUSE 35 CY		MU	463,025	2.71
GOLDMAN SACHS FUI	49 AVENUE J F KENNEDY LUXEMBO		LU	446,760	2.61
INDUS INDIA FUND (M	c/o CIM Fund Services 33 Edith Ca		MU	440,416	2.58
FRANKLIN TEMPLETON	8A RUE ALBERT BORSCHETTE		LU	390,746	2.29
GOLDMAN SACHS TRU	200 WEST STREET NEW YORK NY		US	342,202	2
J P MORGAN FUNDS	6 ROUTE DE TREVES SENNINGERBE		LU	307,972	1.8
EMERGING MARKETS C	11100 SANTA MONICA BOULEVAR		US	306,763	1.79
EMERGING MARKETS I	6455 IRVINE CENTER DRIVE IRVINE		US	228,423	1.34
THE CHANCELLOR, MA	THE OLD SCHOOLS TRINITY LANE		GB	151,762	0.89
VANGUARD TOTAL IN	100 VANGUARD BOULEVARD MAL		US	148,709	0.87
VANGUARD EMERGIN	100 VANGUARD BOULEVARD MAL		US	147,205	0.86
NOMURA SINGAPORE	HSBC SECURITIES SERVICES 11TH F		IN	122,521	0.72
ISHARES CORE EMERG	INTERNATIONAL FINANCIAL SERVI		MU	94,835	0.55
KUWAIT INVESTMENT	Ministries Complex Building No 3 I		KW	94,639	0.55
CALIFORNIA STATE TE	DEUTSCHE BANK AG, DB HOUSE, F		IN	89,925	0.53
JPMORGAN INDIA SM	HSBC CENTRE EIGHTEEN CYBERCI		MU	88,800	0.52
T. ROWE PRICE INTERN	100 EAST PRATT STREET BALTIMO		US	78,668	0.46
CAPITAL GROUP EMEF	6455 IRVINE CENTER DRIVE IRVINE		US	70,985	0.42
VANDERBILT UNIVERS	2100 WEST END AVENUE SUITE 10		US	70,284	0.41
WANGER INTERNATIO	227 WEST MONROE STREET SUITE		US	67,800	0.4
JPMORGAN INDIAN IN	60 VICTORIA EMBANKMENT		GB	58,131	0.34

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
OP-INDIA FUND	CITIBANK N.A. CUSTODY SERVICES		IN	51,111	0.3

**VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	7	6
Members (other than promoters)	7,130	8,640
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	2	0	2	0	0	0
B. Non-Promoter	0	4	0	4	0	0.01
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	4	0	4	0	0.01
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	2	4	2	4	0	0.01

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

8

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
ASHOK KUMAR NEDU	00151814	Managing Director	0	
MANISH MAHENDRA S	00969601	Whole-time directo	0	
VISWANATHAN RAGH	00254091	Director	0	
NARAYAN RAMACHAN	01873080	Director	2,500	
LATIKA PRAKASH PRA	07118801	Director	0	
ZARIR BATLIWALA	01028343	Director	0	
NARAYANASWAMY RA	ACDPV2279B	CFO	42,882	
ALAKA CHANDA	ASDPC7965R	Company Secretar	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

1

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
ZARIR BATLIWALA	01028343	Director	23/08/2019	Change in Designation from Addition

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	23/08/2019	7,137	46	36.38

B. BOARD MEETINGS

*Number of meetings held

5

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	28/05/2019	6	6	100
2	26/07/2019	6	6	100

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
3	08/11/2019	6	6	100
4	28/01/2020	6	6	100
5	31/03/2020	6	6	100

C. COMMITTEE MEETINGS

Number of meetings held

19

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Audit Committee	28/05/2019	3	3	100
2	Audit Committee	26/07/2019	3	3	100
3	Audit Committee	08/11/2019	3	3	100
4	Audit Committee	28/01/2020	3	3	100
5	Nomination and Remuneration	28/05/2019	3	3	100
6	Nomination and Remuneration	28/01/2020	4	4	100
7	Corporate Social Responsibility	08/11/2019	3	3	100
8	Risk Management	28/05/2019	3	3	100
9	Risk Management	08/11/2019	3	3	100
10	Stakeholders Forum	26/07/2019	3	3	100

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	04/09/2020
								(Y/N/NA)
1	ASHOK KUMAR	5	5	100	19	19	100	Yes
2	MANISH MAHAJAN	5	5	100	19	19	100	No
3	VISWANATHAN	5	5	100	8	8	100	Yes

4	NARAYAN RA	5	5	100	6	6	100	No
5	LATIKA PRAK	5	5	100	6	6	100	Yes
6	ZARIR BATLI	5	5	100	1	1	100	Yes

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	ASHOK KUMAR NE	Managing Direct	7,144,000	0	0	3,900,000	11,044,000
2	MANISH MAHENDR	Whole-time Dire	5,504,008	0	0	2,900,000	8,404,008
	Total		12,648,008	0	0	6,800,000	19,448,008

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	NARAYANASWAM	CFO	19,120,919	0	0	3,800,000	22,920,919
2	ALAKA CHANDA	Company Secre	2,065,027	0	0	99,000	2,164,027
	Total		21,185,946	0	0	3,899,000	25,084,946

Number of other directors whose remuneration details to be entered

4

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	LATIKA PRAKASH	Independent Dir	0	0	0	550,000	550,000
2	NARAYAN RAMAC	Independent Dir	0	0	0	500,000	500,000
3	V RAGHUNATHAN	Independent Dir	0	0	0	562,000	562,000
4	ZARIR BATLIWALA	Independent Dir	0	0	0	370,000	370,000
	Total		0	0	0	1,982,000	1,982,000

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year Yes No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

Yes No

(In case of 'No', submit the details separately through the method specified in instruction kit)

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Mukesh Kumar Siroya

Whether associate or fellow

Associate Fellow

Certificate of practice number

4157

I/We certify that:

(a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.

(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ... dated

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

ASHOK
KUMAR
NEDURUMALLI

DIN of the director

To be digitally signed by

ALAKA
CHANDA

- Company Secretary
 Company secretary in practice

Membership number

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

List of attachments

FII List.pdf
MGT-8_2020 signed.pdf
Committee Meeting.pdf

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company