

August 19, 2024

To Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001  Scrip Code: 539658	To Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051  Scrip Code: TEAMLEASE
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Dear Sir/Ma'am,

**Sub:** TeamLease Services Limited (TeamLease/Company) - Dispatch of Notice of Twenty Fourth (24<sup>th</sup>) Annual General Meeting

With reference to the captioned subject and in compliance with the Circulars issued by the Ministry of Corporate Affairs and SEBI Circulars issued by Securities and Exchange Board of India, we hereby inform you that pursuant to Section 101 of the Companies Act, 2013 and other applicable provisions of the Act, the Company has completed on August 19, 2024, the electronic dispatch of the Notice of Twenty Fourth (24<sup>th</sup>) Annual General Meeting of the Company dated May 22, 2024 along with the Annual Report for the Financial Year ended March 31, 2024, to those Members whose Email ID's are registered with the Company / Depositories, and whose names appear in the Register of Members/ List of Beneficial Owners as on August 09, 2024 (cut-off date).

The Notice of Twenty Fourth (24<sup>th</sup>) Annual General Meeting of the Company and the Annual Report for the Financial Year ended March 31, 2024, has been uploaded on the website of the Company, the link for which is as below:

<https://group.teamlease.com/investor/teamlease-annual-report/>

Kindly take the above-said information on records and oblige.

Thanking You.

Yours faithfully,

For **TeamLease Services Limited**

**Alaka Chanda**  
Company Secretary and Compliance Officer